

## Water Adjustment Request Form

To review your account for an adjustment, please explain the details of leaks and repairs and attach copies of all repair receipts.

CCEC will calculate the overage and refund 50 percent of the excess above the account's average water bill. No adjustment will be made unless the excessive water usage is at least 25,000 gallons over the average monthly usage for the preceding 12 months. Adjustments can only be completed after verification by a CCEC employee that the leak has been repaired.

Account Number: \_\_\_\_\_ Date: \_\_\_\_\_

Name on Account: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Phone Number (h): \_\_\_\_\_ Work/Cell: \_\_\_\_\_

Details of Leak & Repairs: \_\_\_\_\_

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Date Leak Discovered: \_\_\_\_\_

Date Leak Repaired: \_\_\_\_\_

Account Holder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CCEC Employee Verification: \_\_\_\_\_ Date: \_\_\_\_\_